



225 S Camburn St.
P.O. Box 449
Stanton, MI 48888
(989) 831-4440

Rental Contract for Community Room

Upon signature of contract, you agree to the following conditions:

- Cost of the Rental is due immediately upon reservation. A security deposit is due when the key is picked up on the Friday prior to the scheduled rental.
- The rental is for one day only and cannot be used for setting up the day before or cleaning the following day (unless authorized by the clerk). The building must be completely cleaned and vacated by 9 pm on date rented.
- Rental Fee will be refunded if canceled up to two weeks before the scheduled event.
- Renter will be responsible for reimbursement to the City of Stanton for any damages to the premises, building, and equipment, over and above the security deposit. No permanent alterations to the building are allowed.
- The renter must agree to the HOLD HARMLESS CLAUSE listed as Appendix No. 1 located below.
- **No Alcohol** served or consumed on premises.
- **No smoking** in the building or on premises.
- Thermostat **MUST** be maintained between 68-75°F.
- All Garbage and refuse must be removed from building and taken with the renter.
- All Chairs and tables must be returned to the appropriate locations. Kitchen and restrooms cleaned if applicable. Building must be left in the manner it was found.
- All lights must be turned off and the entrance door locked.
- Key must be returned to the drawer next to the stove.

Failure to comply with the above conditions will result in forfeiture of security deposit. (Amount to be determined by clerk) Clerk will have final authority on decisions related to the rental of the facility.

NO DEVIATION FROM THE RULES AND REGULATIONS STATED ABOVE SHALL BE PERMITTED-NO RENTAL FOR COMMERCIAL PURPOSES.

HOLD HARMLESS CLAUSE

(APPENDIX NO.1)

To the fullest extent permitted by law, the applicant, agrees to defend, pay on behalf of, and hold harmless City of Stanton, against any and all claims, demands, suits, losses, including all costs connected therewith, for any damage which may be asserted, claimed or recovered against or from City of Stanton, its elected and appointed officials, employees, volunteers or all others working on behalf of City of Stanton by reason of personal injury, including bodily injury and death; and/or property damage, including loss of use thereof, which arises out to the alleged negligence of City of Stanton and/or in any way connected or associated with this contract.

COMMUNITY ROOM RENTAL AGREEMENT

<u>Name:</u>	<u>Date of Rental:</u>
<u>Name of person using room if different:</u>	<u>Time of Rental:</u> _____ to _____
<u>Phone Number:</u>	<u>Purpose of Rental:</u>
<u>Address:</u>	<u>Estimated Attendance</u>

Signature: _____ **Date:** _____

(Applicant/Renter) I have read, understand, and agree to the terms in the policy and lease contract for the City of Stanton.

(For Office Use)

\$50 non-refundable rental fee Due at time of reservation	
\$50 cleaning/security deposit Refundable if terms are met. Due on Friday before rental	

Date of Refund: _____ Cash _____ or Check _____

Inspected by: _____

Reasons for not refunding deposit (if applicable):

*CASH, CHECK, or ONLINE PAYMENT accepted at stantononline.com/forms